

Behaviour policy: coronavirus addendum

Treasure House (London) CIC

Approved by: Naomi Long Srirotriam **Date:** 1st September 2020

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Contents

1. Scope.....	2
2. Expectations for students in school.....	2
3. Expectations for students at home	3
4. Monitoring arrangements.....	3
5. Links with other policies.....	4

1. Scope

This addendum applies until further notice.

It sets out changes and exceptions to our normal behaviour policy. Students, parents and staff should continue to follow our normal behaviour policy with respect to anything not covered in this addendum.

We may need to amend or add to this addendum as circumstances or official guidance changes. We will communicate any changes to staff, parents and students.

2. Expectations for students in school

2.1 New rules

When students are in school, we expect them to follow all of the rules set out below to keep themselves and the rest of the school community safe.

Staff will be familiar with these rules and make sure they are followed consistently.

Parents should also read the rules and ensure that their children follow the new procedures that have been put in place. Parents should contact the headteachers if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them and support them to integrate back into school life.

- On arrival at school students and any accompanying adults will be expected to socially distance while waiting to be given entry. The current guidelines are at a 1 metre distance. Staff will aim to be consistent with this at all times but may use PPE measures if they have to be closer in order to teach.
- Students will be expected to regularly wash their hands or sanitise, particularly on entering the school premises and when leaving and entering different areas of the building.
- As we are treating the whole Treasure House Community as one bubble, students may socialise, at a distance, with students from other groups, however, we are asking students and staff to eat their packed lunch in the previous room they were teaching/learning in in order to minimise movement around the building. We are unable to take our lunches together or provide food as yet but we hope to return to this as soon as possible as this is an important part of the day.
- All members of the Treasure House Community are asked to observe the one-way system. Students must follow rules on how to navigate the building, however, we will take a supportive approach to making sure that any needs are understood which may make this difficult.
- We will be practising guidelines on sneezing, coughing, tissues and disposal, the 'catch it, bin it, kill it' response, we request that all students dispose of their tissues in the bins provided and avoid touching their mouth, nose and eyes with hands
- Any student showing symptoms of C19 must go to the office immediately and report this to Helen or Pauline. We will arrange for the student to go home in order to self-isolate in line with government guidelines. We will assess the need to close the premises as a result on a case by case basis.
- Each student will be provided with a box with their own stationery, mask, tissues and sanitiser. Students must not share equipment including the use of water bottles etc.

- › The students are asked to use the one student toilet provided, one person at a time, and will need to refrain from congregating in groups either inside or outside of the toilet.
- › Students must not intentionally spit or cough at another student.
- › Students must not bully or stigmatise others in relation to C19.

2.2 Rewards and sanctions for following rules

To help encourage students to follow the above rules, we will:

Mark the behaviour log with positive and helpful examples of their support of other members of the Treasure House Community. We will call home or send a postcard to parents if we feel a student has been particularly excellent in their behaviour in relation to this addendum.

However, if students fail to follow these rules, we will:

Assess the situation to see what underlying difficulties may be contributing to the student's behaviour. We work to support students to find solutions to their difficulties in order to keep everyone safe, this will continue. However, if we experience repeated or purposeful infringements, we will give the student a verbal warning and call home to discuss the problem. Serious infringements will lead to a fixed term exclusion to be decided upon by the headteachers.

3. Expectations for students at home

3.1 Remote learning rules

If students are not in school, we expect them to follow all of the rules set out below.

Parents should also read the rules and ensure their children follow them. Parents should the school if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them and support them with their learning.

The following expectations are made of students who cannot attend school for medical reasons:

- › Be contactable during required times, although we understand that this does not mean that students may will be in front of a device the entire time
- › Complete work to the deadline set by teachers
- › Seek help if they need it, from teachers or support staff
- › Alert teachers if they're not able to complete work
- › Use proper online conduct, such as using appropriate language in messages

If students are unable to follow these rules due to particular longstanding difficulties, we will contact you to discuss how we can best ensure that work is completed and lessons are accessed whenever possible.

3.2 Dealing with problems

If there are any problems with students adhering to rules around remote learning, including if they don't engage with the remote learning set for them, we will continue to support you to find ways of making sure your child can safely access online learning from our teachers and tutors. Pauline will contact you daily to discuss the evolving situation.

4. Monitoring arrangements

We will review this policy as guidance from the local authority or Department for Education is updated, and as a minimum every half term by the headteachers. At every review, it will be communicated to by the Associate Governors.

5. Links with other policies

This policy links to the following policies and procedures:

- Safeguarding policy
- Attendance policy
- Behaviour policy
- Health and safety policy
- Anti-bullying policy